Town of East Hampton

Town Council Special Meeting

Tuesday, December 17, 2013

East Hampton Town Hall Meeting Room

**Minutes**

Present: Chairperson Barbara Moore, Vice Chairman Kevin Reich and members George Pfaffenbach, Philip Visintainer, Ted Hintz and Patience Anderson (arrived at 6:01 pm). Absent member was Mark Philhower. Also present was Town Manager Michael Maniscalco and members of the public.

**Call to order and Pledge of Allegiance:** Chairperson Moore called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited by all.

A motion was made by Mr. Hintz, seconded by Mr. Pfaffenbach to add “Adoption of Agenda”. So voted. (5-0).

**Adoption of Agenda:** A motion was made by Mr. Hintz, seconded by Mr. Pfaffenbach to adopt the agenda. So voted (5-0).

**Approval of the minutes:** With a deletion on page 3 of the 11/26/2013 regular meeting minutes which stated “Historically the unrestricted accounts have been used to offset expenditures without having an impact on the taxpayers”, a motion was made by Mr. Hintz, seconded by Mr. Visintainer, to approve the minutes of the 11/21/2013 Special Meeting, the 11/26/2013 Public Meeting and the 11/26/2013 Regular Meeting as written. So voted. (6-0).

**Public Remarks:** Chairman of the Board of Fire Commissioners Brett Salafia asked that the Town Council act favorably on agenda item # 4.

**Bids & Contracts**: Fire Truck Hose Purchase-A motion was made by Mr. Visintainer, seconded by Mr. Pfaffenbach, to approve $38,318 for the purchase of fire hose from Shipman (state contract) from the contingency account. A brief discussion followed. Mr. Hintz recommended taking the funds from any balances that remain in various completed capital improvement projects. The motion was amended by Mr. Hintz, seconded by Mr. Visintainer to utilize the remaining balances in the completed capital improvement budget with the balance coming from the contingency account. So voted (6-0). Mr. Salafia added that the new fire vehicle will arrive in 3-5 days.

**Resolutions/Ordinances/Policies/ Proclamations:** Christopher Brook Agreement- A motion was made by Mr. Pfaffenbach, seconded by Mr. Visintainer, to approve the attached resolution. So voted. (6-0).

**Continued Business:** Budget Policy Statement: A motion was made by Mr. Hintz, seconded by Ms. Anderson, to approve the budget policy statement as presented. So voted (6-0).

**New Business:** **a) Date for Roundtable Session 1: Levels of Lake Pocotopaug and Dam Operation**s-Discussion regarding ownership and control of the dam and how an informational dialogue with the public may be warranted at this time. Members thought that the roundtables could provide residents with accurate information and seek recommendations from them. Mrs. Moore explained that it would be a format for residents to be heard, as well as be beneficial for the owner of the dam to realize that there is citizen concern and perhaps work together in a more cohesive manner. In the end, it was the censuses of the Town Council to schedule a roundtable session on 2/6/2013 at the Middle School Commons at 6:30 pm. Mr. Maniscalco will try to get an expert from the State to participate in the discussion as well.

**b) Timeline for Boards & Commissions:** The Council discussed the purpose of timelines in reference to Boards & Commissions. Boards & Commissions would be encouraged to prepare goals, which would include projects, costs, etc. and present them to the Council. An invitation would be extended to the Chairs of Boards and Commissions encouraging participation in a workshop, which would lead to the development of goals, a strategic plan and adjustments to the capital improvement plan in order to fund projects.

**Town Managers Report: a) Appointment to Economic Development Commission-**Town Manager Michael Maniscalco reported that he has named Jack Solomon and George Coshow to the Economic Development Commission. This will enable to Commission to have a quorum and meetings may resume.

**Tax Refunds:** A motion was made by Mr. Hintz, seconded by Mr. Pfaffenbach, to approve tax refunds in the amount of $3,919.50 as recommended by the Collector of Revenue. So voted. (6-0).

At 6:31 pm a recess was called by Mr. Visintainer, which was seconded by Mr. Pfaffenbach. Following the recess, executive session will follow for the discussion of possible land acquisitions. So voted (6-0).

Respectfully submitted

Lisa Seymour

Recording Secretary for Cathy Sirois